

Staatsgalerie Stuttgart – Loans Policy

The Staatsgalerie Stuttgart lends works from its collection to museums and exhibition houses, provided that the usual standards with regard to exhibition conditions (climate, light, security etc.) are guaranteed and the loan request is justified.

Please send loan requests by post to:

Staatsgalerie Stuttgart, Prof. Dr. Christiane Lange, Director
Konrad-Adenauer-Str. 30-32, D-70173 Stuttgart, Germany

The following information must be included:

- Exhibition venue, borrower, title of the exhibition and exhibition dates.
- Concrete selection of works (for research you can access our digital collection: <https://www.staatsgalerie.de/en/collection/digital-collection/nc.html>)
- Exposé of the curatorial concept of the exhibition
- Contact details of the persons in charge
- Facility report for the intended exhibition venue
(please send to: annette.blattmacher@staatsgalerie.bwl.de and jeannine.zimmer@staatsgalerie.bwl.de)
- Environmental data (temperature, humidity, lighting) of the designated exhibition rooms for the comparison period of the closest possible previous year
(please send to: annette.blattmacher@staatsgalerie.bwl.de and jeannine.zimmer@staatsgalerie.bwl.de)

Deadlines for the submission of loan requests (as per the date of receipt stamp):

- **at least six months** before the planned start of the exhibition for requests for a maximum of three works
- **at least nine months** before the planned start of the exhibition for requests for more than three works.

The loan committee (director, curators, conservators) decides on loan requests in regular loan meetings. Please note that requests can only be discussed in the loan meeting once the environmental data have been received.

Lending:

The borrower is responsible for the costs of the following:

- Insurance through ivm Industrieversicherungsmakler GmbH. If a state or national liability can be offered, we will be pleased to check this. Please send us the insurance conditions
- Transport by a recognised art shipping company (combined direct door-to-door transport)
- Adequate packing of the loan
- Courier presence at the installation and dismantling of the exhibition. Transport escort if necessary
- Conservation measures necessitated by the loan (e.g. glazing, framing etc.)
- We reserve the right to charge a handling fee for the loan of more sizable groups of works.

Our registrars will be happy to answer any questions you may have.